

## Tender opening report

### PUBLICATION REF.: Somaliland NEC 2008-02

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#### 1. Timetable

	DATE	TIME	VENUE
<b>Publication of procurement notice</b>	Mar. 19, 2008		
<b>Deadline for submission of tenders</b>	April 15, 2008	12:00	
<b>Tender opening session</b>	April 15, 2008	16:00	NEC Compound, Hargeisa, Somaliland.

#### 2. Observers

Name	Representing
Mr. Adam Bahnan Hersi	Voter Registration Monitoring Board
Alberto Fait	EC

#### 3. Minutes

Jerry McCann, Chairperson of the panel, welcomed everybody to the meeting. The meeting was attended by panel members and representatives<sup>1</sup> from the tenderers. It started with an introduction among the participants.

The chairperson reminded the plenary that advertisement was posted on NEC website on Mar. 19, 08. The add invited all potential tenderers to bid for this tender, Somaliland NEC 2008-02. April 15, 08 was set as the opening day of the tenders. The panel shall deliberate and announce their conclusion as soon as possible.

The chairperson then introduced the panelists to the representatives of the tenderers. The role of the chairperson of the panel is to facilitate the process. In other words, the chairperson ensures that the EC

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<sup>1</sup> The list of representatives is attached to this document.

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tender rules and regulations, which serve as benchmark for multiple donors to this project, are followed. The chairperson is a non-voting member.

The role of the secretary is that of an administrative secretary – ensuring that the process and the panel discussions and decisions are appropriately captured. Besides, the secretary supports the chairperson in facilitating the process. Such a role is currently played by Mukhtar Hassan Maidhane. The secretary is non-voting as well.

The panel also has three evaluators. They are:

1. **Hersi Ali H. Hassan**; Commissioner of Somaliland National Electoral Commission. A key member of NEC's technical team, Hirsi has been engaged throughout in the voter registration design and tender process. Hersi has an IT background and has a strong understanding of the technical process as a whole.
2. **Ismail Musa Nur**; Commissioner of Somaliland National Electoral Commission. Ismail has also been involved with the design and tendering of the voter registration process for NEC.
3. **Mustafa Rashad Yusuf**; Democratization Program Officer for Interpeace, the Contracting Authority. Mustafa has been providing technical support to NEC throughout the design and tender process.

Mr. Peder Pedersen, who is the Project Manager of Democratization Program of Interpeace, sat in as an alternate in case Mr. Hersi Ali was unavailable. Hersi indicated that he *may* have to leave Hargeysa for a couple of days but will try to wait until after the evaluation was concluded. In the event of this, Mr. Peder is brought on board to ensure that the evaluation maintains three voting members.

Finally, the panel shall conduct their work under the observation of the following people:

1. **Adam Bahnan Hersi**: Mr. Adam is currently serving as the Chair of Registration Monitoring Board – an elite group of Somalilanders chosen for their integrity and reputation as an impartial and independent group monitoring the voter registration process.
2. **Alberto Fait**: Mr. Fait is from European Commission (EC). The EC is one of the five major contributors to the Democratization Program, under which this tender is provided for.

The chairperson then shared with the plenary how evaluation is going to be carried out. First of all, he showed his appreciation that all the originals from all the tenderers were received and that these originals shall be used for the evaluation. He shared with the plenary a list of issues that will be checked in the opening day. Then, he indicated that once the tenders are opened today, then the evaluators will use the evaluation process as indicated in the tender process.

The chairperson asked the secretary to hand over the envelopes of the tenders for opening. However, before the secretary handed the envelopes to the chairperson, the chairperson asked the participants if there is any company who wants to withdraw from the tender. He indicated that if a company withdraws after the tender is opened that the company is giving away the right to reclaim the tender guarantee.

Each of the envelopes was then opened in the order they were received. The following information was announced:

1. Name of the tenderer
2. Date received
3. Time received
4. Envelope is duly sealed prior to opening
5. Tender submission form included
6. Other consortium members identified
7. Declaration(s) included
8. Tender guarantee included

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### 9. Financial offer

The tender envelope number was marked on all copies of the tenders. The Chairperson and the Secretary initialled the front page of each major section of the tender.

All members of the Evaluation Committee, both voting and non-voting members, (and observers) signed a Declaration of Impartiality and Confidentiality, which is attached to this report. The panel signed the declaration in front of the representatives of the tenderers.

## 4. Conclusion

The following tenders were considered to be suitable for further evaluation:

Tender envelope number	Tenderer name	Financial offer [by lot] (€national currency)	Discount conditions (as stated in item 4 of the tender submission form)
1	Copenhagen Elections A/S	\$367,840	No Discount
2	Horn of Africa	\$304,000	No Discount
3	Gueleh Commodities FZCO	\$261,635.70	1.5% discount
4	Hodan Enterprises	\$174,800	5% discount
5	Al Nour Spare Parts	\$255,360	No discount
6	Arwo	\$190,000	No discount

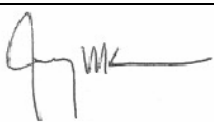
## 5. Signatures

	Name	Signature
Chairperson	Jerry McCann	
Secretary	Mukhtar Hassan Maidhane	
Evaluators	Ismail Musa Nur	
	Hersi Ali. H. Hassan	
	Mustafa Rashad Yusuf	



**Contract title: Supply of registration materials    Publication ref.: Somaliland NEC 2008-02**

Tender envelope number	(Lead) <sup>2</sup> tenderer name	When received <sup>3</sup>	Received by <sup>4</sup> (Initials)	Number of packages	Within deadline? (Yes/No)	Tender package(s) duly sealed?	Tender submission form included?(Yes/No)	Other consortium members <sup>1</sup>	Declaration(s) included? (Yes/No)	Tender guarantee included? (Yes/No)	Overall decision (Accept / Reject)
1	Copenhagen Elections A/S	Apr. 10, 2008	Jerry	1	Yes	Yes	Yes	No	Yes	Yes	ACCEPTED
2	Horn of Africa	Apr. 15, 2008; 11:07	Jerry	1	Yes	Yes	Yes	No	Yes	Give the opportunity to provide proper tender guarantee	Conditional on tender guarantee
3	Gueleh Commodities FZCO	Apr. 15, 2008; 11:36	Jerry	1	Yes	Yes	Yes	No	Yes	Yes	ACCEPTED
4	Hodan Enterprises	Apr. 15, 2008; 11:40	Jerry	1	Yes	Yes	Yes	No	Yes	Give the opportunity to provide proper tender guarantee	Conditional on tender guarantee
5	Al Nour Spare Parts	Apr. 15, 2008; 11:50	Jerry	1	Yes	Yes	Yes	No	Not signed.	Yes	ACCEPTED
6	Arwo	Apr. 15, 2008; 11:55	Jerry	1	Yes	Yes	Yes	No	Yes	Yes	ACCEPTED

<b>Chairperson's name</b>	Jerry McCann
<b>Chairperson's signature</b>	
<b>Date</b>	April 15, 2008


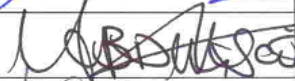
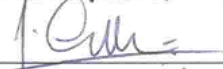

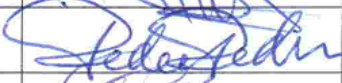

<sup>2</sup> For tenders submitted by a consortium

<sup>3</sup> Time to be recorded only for tenders received on the last date for submissions

<sup>4</sup> Name(s) of person(s) receiving tenders:

**List of Tenderers' Representatives**

**PUBLICATION REF.:** Somaliland NEC 2008-02

Name	Representing	Declaration (if any)	Signature
Ismail Musa Nur	NEC		
ABDIWAHAB	ARWO STAR		
MOUSTAPHA O. GUEUSH	GUEUSH COMMODITIES		
Hassan Haid	Arwo Star		
Peter Pedersen	Interpeace		
Alberto Fari	EC		
Khadar M Ahmed	Hoden Entrepris		